

## 5 Steps To Obtaining Your Wisconsin Fire Sprinkler Contractor's License

### Step 1. Sign up for the exam.

**Application:** To work on fire sprinklers in Wisconsin you must get a credential. To apply for the credential, contact:

Department of Commerce, Safety and Buildings Division  
201 W. Washington Avenue  
P. O. Box 7082  
Madison, WI 53707-7082  
(608) 261-8500  
<http://www.commerce.state.wi.us/>

The Division issues fire sprinkler contractor, journeyman fitter, sprinkler maintenance contractor, and sprinkler maintenance fitter credentials.

**Qualifications and Fees:** To qualify for a fire sprinkler contractor credential you have to pass an exam. It costs \$125 nonrefundable to file an application and take the exam. The credential costs \$1,000 and it's good for two years.

To qualify for the journeyman sprinkler fitter credential exam you need to have completed a Division-approved automatic fire sprinkler system apprenticeship. It will cost you \$30 nonrefundable to file the application and take the exam. When you pass the exam you'll have to pay \$90 to get your credential. The credential is good for two years.

To qualify for the sprinkler maintenance contractor credential you have to pass an exam. It costs \$75 nonrefundable to file the application and take the exam. When you pass the exam you'll have to pay \$200 to get your credential. The credential is good for two years.

To get a sprinkler maintenance fitter credential you have to file an application with the Division. It will cost you \$10 nonrefundable to file the application and \$30 to get your credential. The credential is good for two years.

### Step 2. Purchase the required books for your exam.

To find out what documents and books the State of Wisconsin requires for this exam, follow this link to your state's exam page of our website:

<http://www.constructionbook.com/contractor-license/wisconsin/index.asp>. You must purchase these documents and books in preparation for the exam and, if applicable, bring them with you on testing day for the open book portions of the exam.

### Step 3. Start studying!

To fully prepare for your exam it is best to thoroughly study the required documents and books, as well as any recommended studying materials. The amount of preparation time needed will be different for each individual. Be sure to allow yourself enough time to fully prepare for the exam.

### Step 4. Follow the rules.

Your first responsibility as an examinee is to arrive at the exam site on the proper date, at least 30 minutes prior the exam's scheduled start time, and with your exam confirmation number and proper photo identification (issued by a state or federal regulatory agency).

NO personal items will be permitted in the testing center. Examinees will not be allowed to bring or use reference books other than those indicated on the examination outline. Along with the approved reference books, candidates must also bring a watch without an alarm, and a non-programmable, battery-operated calculator.

**Step 5. Good luck on the exam!**

The open book exam has true/false and multiple choice questions about Comm 5, Licenses, Certifications, and Registrations Code, and Comm 82.41, Plumbing Code; NFPA standards 13 (2002 edition), 13R (2002 edition), 14, 20 (1996 edition), 22 (1998 edition), 24 (1995 edition), and 25 (1998 edition) of the National Fire Protection Association.