

5 Steps to Obtaining Your Vermont Plumber's Licenses

Step 1. Sign up for the exam.

Qualifications: Candidates must obtain approval from the State of Vermont's Plumbing Division in order to register to take an examination for licensing in Vermont. To apply for Board review and approval, contact the Division of Fire Safety at the following address:

State of Vermont
Division of Fire Safety
1311 US Route 302 – Berlin
Suite 600
Barre, VT 05641-2351
<http://www.state.vt.us/labind/Fire/Electrical.htm>

The Division issues master, journeyman, and specialists licenses. Specialist classifications are water heater specialist, hydronic heating specialist, and water treatment specialist.

The Board will review your application and if you're eligible they'll send you information on the exam they require for a license. For any license, you must certify that you don't owe any taxes or child support.

To qualify for the master license you need one year of experience as a journeyman or Board-approved equivalent experience. For a journeyman's license you need to complete a Board-approved apprenticeship program or Board-approved equivalent experience. For a specialist license you need to complete Board-approved instruction, training, and experience. You may be able to get the Board to accept military or out-of-state work experience for these requirements.

Registration: The State of Vermont has contracted with the International Code Council (ICC) to administer exams. To register, please contact the ICC via website, telephone, or mail:

International Code Council
Birmingham Regional Office
Contractor Examination Services Department
900 Montclair Road
Birmingham, AL 35213
Phone: 877-STD-EXAM
Fax: 205-599-9884
Web: www.iccsafe.org/contractor

Exam and License Fees: It will cost you \$50 to take an exam. A master license costs \$100; it is \$70 for a journeyman license, and \$40 for each specialist license. All licenses are good for two years.

Step 2. Purchase the required books for your exam.

To find out what documents and books the State of Vermont requires for this exam, follow this link to the list of documents and books on your state's exam page of our website: <http://www.constructionbook.com/contractor-license/vermont/index.asp>. You must

purchase these documents and books in preparation for the exam and bring them with you on testing day for the open book portions of the exam.

Step 3. Start studying!

To fully prepare for your exam it is best to thoroughly study the required documents and books, as well as any recommended studying materials. The amount of preparation time needed will be different for each individual. Be sure to allow yourself enough time to fully prepare for the exam.

Step 4. Follow the rules.

Candidates should bring the following items to the examination:

- Admission Letter;
- Current, government-issued photo ID, such as a driver's license or passport;
- Silent, battery powered or solar powered calculator. No tape-producing calculators are allowed;
- Two sharpened No. 2 pencils;
- Approved reference materials.

Step 5. Good luck on the exam!

It is best that you arrive at the examination site at least 30 minutes prior to your scheduled exam time on the day of testing.

The Master Plumber's Exam is open book with 105 questions and a 4-hour time limit. The Journeyman Plumber's Exam is open book with 75 questions and a 3-hour time limit. The exams are broken down in to the following subject areas:

<u>Subject Area</u>	<u># of Questions</u>	
	Master	Journeyman
Plumbing Fixtures & Terminology	7	4
Plumbing Fundamentals	13	10
Traps, Cleanouts, & Interceptors	7	4
Special Requirements	3	3
Drainage Requirements	19	11
Vent Requirements	17	11
Water Distribution	11	8
Plan Reading & Analysis	23	19
Local Amendments	5	5