

5 Steps to Obtaining Your Texas Standard Elevator Electrician's License

Step 1. Sign up for the exam.

The International Code Council (ICC) Standard Examination Program is a cooperative endeavor between ICC and participating jurisdictions in the State of Texas. Passing an ICC examination is not a license to practice and does not guarantee that a license will be granted. Instead, a passing score satisfies the testing requirement for licensing. To acquire a license to practice, you must apply to a participating jurisdiction and meet all, if any, additional licensing requirements the jurisdiction may have established. To get an application, contact:

Texas Department of Licensing and Regulation
E. O. Thompson State Office Building
P. O. Box 12157
Austin, TX 78711
(512) 463-6599
(800) 803-9202 (in Texas only)
Fax: (512) 475-2871
<http://www.license.state.tx.us/acr/acr.htm>

Alternatively, you may contact ICC by telephone at 1-877-STD-EXAM, or online at www.iccsafe.org/contractor.com.

Once you complete your exam application and fee to ICC, you will receive a letter in the mail confirming your enrollment for the examination. This confirmation letter will be sent to you about two weeks prior to the examination date, and it will inform you of the date, time, and location of your exam, including directions to the site.

LaserGrade, ICC's electronic examination vendor, offers computer-based ICC examinations seven days a week at any of over 700 ICC-approved examination sites nationwide. Unlike paper-and-pencil exams, examinees can choose the examination site and time of examination that best suit their needs. Even if you have never used a computer before, you can still take an ICC electronic examination confidently.

Step 2. Purchase the required books for your exam.

To find out what documents and books the State of Texas requires for this exam, follow this link to the list of documents and books on your state's exam page of our website. You must purchase these documents and books in preparation for the exam and bring them with you on testing day for the open book portions of the exam.

Step 3. Start studying!

To fully prepare for your exam it is best to thoroughly study the required documents and books, as well as any recommended studying materials. The amount of preparation time needed will be different for each individual. Be sure to allow yourself enough time to fully prepare for the exam.

Step 4. Follow the rules.

To ensure the security of examination materials, reliable test results, and public confidence in the integrity of licensed trade professionals, the following rules and procedures are strictly enforced at all ICC examinations:

- ICC requires examinees to possess and present a valid form of photo identification issued by a state or federal regulatory agency, i.e., a driver's license or passport.
- Metal detectors may be randomly used to search examinees entering and/or leaving the exam room.
- Proctors may inspect all materials an examinee carries into and from the exam room.
- Examinees are not allowed to bring or use reference books other than those indicated on the examination outline. These books must be in their original forms, however, class notes written in ink in the code sections, highlighting, and permanent tabs are permitted.
- The only writing instruments that will be permitted in the exam room are lead pencils.
- Briefcases will not be permitted in the exam room.
- Calculators that perform electrical functions or store electrical formulas will not be permitted.

Step 5. Good luck on the exam!

It is best that you arrive at the examination site at least 15 minutes prior to your scheduled exam time on the day of testing. Be sure to bring at least one form of valid picture identification that has been issued by a state or federal authority.

The open book portion of this exam lasts 3 hours and consists of 50 questions broken up in these areas:

<u>Major Content Area</u>	<u>No. of Questions</u>	<u>Percent of Exam</u>
Basic Load Computations	5	10%
Electrical Materials & Installation	20	40%
Motors & Transformers	4	8%
Overcurrent Protection & Grounding	4	8%
Elevator Wiring	17	34%