

## 5 Steps to Obtaining Your New Jersey Master Plumbing Contractor's License

### Step 1. Sign up for the exam.

Eligibility to take a license qualification exam is determined by the New Jersey Board of Examiners of Master Plumbers. For an application and detailed information about eligibility requirements, please write or phone:

State of New Jersey  
Department of Law and Public Safety  
Division of Consumer Affairs  
State Board of Examiners of Master Plumbers  
P.O. Box 45008  
Newark, NJ 07101  
(973) 504-6420  
[http://www.experioronline.com/pdf/NJPlumbingcib\\_20060131.pdf](http://www.experioronline.com/pdf/NJPlumbingcib_20060131.pdf)

You must pass an exam to get a license. To take the exam you must be over the age of 21 and have one of the following:

- Five years of work experience in plumbing with three or more of the years as a journeyman plumber
- A bachelor's degree in mechanical, plumbing, or sanitary engineering and one year of Board-approved work experience

The Board will review your application and if you are determined to be eligible they'll send you information on the exam they require. The exam is administered by Experior. For information on the exam or scheduling, you can contact Experior at:

Experior  
261 Connecticut Drive  
Burlington, NJ 08016  
(609) 387-7944  
<http://www.experioronline.com>

If you e-mail Experior for information, please specify NJ Plumbing in the subject field of your e-mail.

You must submit form along with necessary fees, documentation, and a picture to the licensing board at least 120 days prior to the test. Your application must be also signed and notarized. Examinations are held at the Thomson Prometric testing facility located in Springfield in February, May, August, and November.

The license application fee is \$100. The business and law exam will cost you \$50, the trade exam is \$90, and the practical exam is \$110. All fees are nonrefundable. The Board issues licenses every two years. Your license will cost you \$80 to \$160, depending on when you get it during the two-year period. Before doing any business in New Jersey, you must post a bond to the state for \$3,000.

### Step 2. Purchase the required books for your exam.

To find out what documents and books the State of New Jersey requires for this exam, follow this link to the list of documents and books on your state's exam page of our website.

You must purchase these documents and books in preparation for the exam and bring them with you on testing day for the open book portions of the exam.

### Step 3. Start studying!

To fully prepare for your exam it is best to thoroughly study the required documents and books, as well as any recommended studying materials. The amount of preparation time needed will be different for each individual. Be sure to allow yourself enough time to fully prepare for the exam.

### Step 4. Follow the rules.

Candidates MUST have a valid driver's license with a photo, or a non-driver's identification card with a photo. No exceptions will be made, and no candidate will be admitted to the examination without one valid form of picture identification issued by the Division of Motor Vehicles.

Bring two sharpened No. 2 pencils with eraser to mark your answer sheet. You must also bring a ruler and red and blue colored pencils for the Practical portion of the exam.

A silent, non-printing, nonprogrammable calculator will be permitted. Calculators capable of word input will not be permitted.

All materials/notes -- other than the reference material indicated for that particular examination, the Admission Letter and your photo identification -- must be left outside the examination room. You may not bring cell phones, beepers, pagers or briefcases into the exam room.

### Step 5. Good luck on the exam!

It is best that you arrive at the examination site at least 15 minutes prior to your scheduled exam time on the day of testing. The master plumber exam has three parts: 1) business and law, 2) trade, and 3) practical.

1) The **business and law exam** is open book and lasts for two and one-half hours. This portion of the exam is made up of 50 multiple-choice questions broken down into the following subject areas:

<u>Subject</u>	<u>Percent of exam</u>
Business organization	4
Licensing	10
Estimating and bidding	10
Contract management	20
Project management	10
Risk management	8
Safety	8
Labor laws	8
Financial management	10
Tax laws	6
Lien laws	6

2) The **trade exam** is closed book, lasts for three hours, and is made up of 100 multiple-choice questions. You may need to use arithmetic and/or simple algebra on this exam.

There may be figures, drawings, tables, or charts in the exam. The following subject areas are covered:

<u>Subject</u>	<u>Percent of exam</u>
General knowledge	18
General regulations	26
Plumbing fixtures	6
Water supply systems	10
Drainage, waste, & sanitary vents	18
Indirect waste	4
Roof drain piping	3
Specialty plumbing	5
Isometric analysis	10