

5 Steps to Obtaining Your Louisiana Roofing, Sheet Metal, and Siding Contractor's License

Step 1. Sign up for the exam.

All persons who desire to be licensed as a roofing, sheet metal, and siding contractor shall make application to the board before testing. There are no specific experience requirements in Louisiana.

Request a license application package from:

Louisiana State Licensing Board for Contractors
P.O. Box 14419
Baton Rouge, LA 70898
Phone (225) 765-2301
Fax (225) 765-2690
Website: <http://www.lslbc.louisiana.gov>
Email: testing@lslbc.louisiana.gov

Exam and License fees: The total fee for examination and licensing is \$265 (\$100 for license classification, \$25 transaction fee, \$40 per person Business and Law study guide fee and \$100 examination/verification fee). Contractors domiciled outside the State of Louisiana making applications for a contractor's license are required to submit a \$400 surcharge in addition to the regular license fee.

Scheduling: A candidate may request three dates upon which he or she will be available to take the examination. An attempt will be made to accommodate the candidate. New applicants for licensure will be given priority in scheduling. Examinations will not be scheduled unless you submit your qualifying party application and required documentation.

Financials: All contractors must have \$10,000 in assets.

Reciprocity: The Board has formal written reciprocal agreements with the States of Alabama, Arkansas, Mississippi, Tennessee and Utah. However, reciprocity is not automatic, applications will be considered on an individual basis. The contractor must hold a current license for the last three consecutive year period from the current application date in a comparable classification within the state from which he is domiciled. The applicant must have the contractor's licensing board of the state in which he is licensed complete a license verification form provided by the board.

Step 2. Purchase the required books for your exam.

To find out what documents and books the State of Louisiana requires for this exam, follow this link to the list of documents and books on your state's exam page of our website: <http://www.constructionbook.com/contractor-license/louisiana/index.asp>. You must purchase these documents and books in preparation for the exam and, if applicable, bring them with you on testing day for the open book portions of the exam.

Step 3. Start studying!

To fully prepare for your exam it is best to thoroughly study the required documents and books, as well as any recommended studying materials. The amount of preparation time

needed will be different for each individual. Be sure to allow yourself enough time to fully prepare for the exam.

Step 4. Follow the rules.

The following security procedures will apply during the exam:

- Cell phones, pagers, and guests are not allowed in the examination site. This policy is strictly enforced.
- Non-programmable, non-printing, silent, battery-operated, non-alphabet key calculators will be permitted.
- No reference books will be permitted into the examination site. Exams are closed-book.

Step 5. Good luck on the exam!

It is best that you arrive at the examination site at least 15 minutes prior to your scheduled exam time on the day of testing. Be sure to bring at least two forms of valid picture identification that has been issued by a state or federal authority.

The examination for the Louisiana Roofing and Sheet Metal, Siding License consists of 50 multiple-choice questions covering the various types of roofing application.