

5 Steps to Obtaining Your Idaho Refrigeration, Heating and Air Conditioning Electrician's License

Step 1. Sign up for the exam.

Qualifications: Electrical work in Idaho requires a license. Idaho issues these licenses: contractor, journeyman, master journeyman, and specialty. To apply for a license, contact:

Division of Building Safety
Electrical Bureau, Licensing Section
1090 E. Watertower St.
Meridian, ID 83642
(208) 334-2183
Fax: (208) 855-2165
<http://www2.state.id.us/dbs/electrical/index.html>

In order to sit for the refrigeration, heating, and air conditioning electrician's exam you must have two years of experience in the trade. The Bureau will review your application and if you're eligible they'll send you information on the exam they require. Exams are given once a month in Boise, Coeur D'Alene and Pocatello.

Complete a license application and submit it, along with a photocopy of valid photo ID and \$15 service fee to Idaho Division of Building Safety, Electrical Bureau. To obtain/download a license application go to <http://dbs.idaho.gov/>. Mail the completed license application with the required fee and photocopy of your photo ID to the above address.

Registration: Candidates with approval from the Electrical Bureau may register to take an examination. ICC electronic (computer-based) examinations are administered by Lasergrade, LP. To register for an electronic examination, call Lasergrade at 1-800-211-2754. A Lasergrade representative will give you a confirmation number when you register. You will need to provide this confirmation number at the testing site to be admitted to take the electronic examination. Even if you have never used a computer you can still take an ICC electronic examination.

Exam and License Fees: It will cost you \$15 to file an application for the license and \$60 for the exam. The license costs \$55.

Step 2. Purchase the required books for your exam.

To find out what documents and books the State of Idaho requires for this exam, follow this link to the list of documents and books on your state's exam page of our website: <http://www.constructionbook.com/contractor-license/idaho/index.asp>. You must purchase these documents and books in preparation for the exam and bring them with you on testing day for the open book portions of the exam.

Step 3. Start studying!

To fully prepare for your exam it is best to thoroughly study the required documents and books, as well as any recommended studying materials. The amount of preparation time needed will be different for each individual. Be sure to allow yourself enough time to fully prepare for the exam.

Step 4. Follow the rules.

Arrive at the examination site at least 30 minutes prior to your exam's scheduled start time. Candidates should bring the following items to the examination:

- Confirmation number;
- Current, government-issued photo ID, such as a driver's license or passport;
- Silent, battery powered or solar powered calculator. No tape-producing calculators are allowed;
- Architect's scale or rule;
- Three sharpened No. 2 pencils with erasers;
- Approved reference materials.

Step 5. Good luck on the exam!

The **Refrigeration, Heating and Air Conditioning Electrician's exam** is an open-book test with 40 multiple-choice questions and a 2-hour time limit. The test covers the following subject areas:

<u>Subject Area</u>	<u># of Questions</u>
General Knowledge and Calculations	11
Wiring Methods & Installation	11
Conductors and Branch Circuits	7
Motors and Controls	6
Grounding and Bonding	5