

5 Steps to Obtaining Your Georgia Conditioned Air Contractor's License

Step 1. Sign up for the exam.

Qualifications: To qualify to sit for this exam, applicants must document experience and submit three letters of reference. Class 1 Restricted Applicants must document a minimum of four years experience. Class 2 Unrestricted Applicants must show five years of experience and must have documented experience with installations of conditioned air systems, which exceed 175,000 BTU (net) of heating and 60,000 BTU of cooling.

Experience for Class I shall consist of two years of installation as a lead mechanic with at least one of the years being commercial only, one year as a service technician or service supervisor (to include an Environmental Protection Agency license), one year of residential supervisory experience, and a Board approved heat loss and gain and duct design.

Experience for Class II shall consist of two years of installation as a lead mechanic with at least one of the years being commercial only, one year as a service technician or service supervisor (to include an Environmental Protection Agency license), two years of commercial supervisory experience and a Board approved heat loss and gain and duct design course.

Education may be applied toward the experience requirements as follows:

- (a) Completion of a diploma program of a technical school in engineering or engineering technology may be credited as no more than 2 years experience.
- (b) Completion of a certificate program of a vocational-technical school may be credited as no more than 1-year experience.

To get an application for a license, contact:

State Construction Industry Licensing Board
Division of Conditioned Air Contractors
237 Coliseum Drive
Macon, GA 31217-3858
(478) 207-1416
Fax: (478) 207-1425
<http://www.sos.state.ga.us/plb/>

The exams are given by AMP, Inc. You can contact them at:

Applied Measurement Professionals, Inc.
8310 Nieman Road
Lenexa, KS 66214
(913) 541-0400
Fax: (913) 541-0156
<http://www.goamp.com/>

Exam and License Fees: It will cost you \$30 nonrefundable to file an application for a license. The exam fee is \$133. There is no fee required for the initial license. Renewal is \$75.

Step 2. Purchase the required books for your exam.

To find out what documents and books the State of Georgia requires for this exam, follow this link to the list of documents and books on your state's exam page of our website: <http://www.constructionbook.com/contractor-license/georgia/index.asp>. You must purchase these documents and books in preparation for the exam and bring them with you on testing day for the open book portions of the exam.

Step 3. Start studying!

To fully prepare for your exam it is best to thoroughly study the required documents and books, as well as any recommended studying materials. The amount of preparation time needed will be different for each individual. Be sure to allow yourself enough time to fully prepare for the exam.

Step 4. Follow the rules.

Candidates should bring the following items to the examination:

- Current, valid, government-issued photo ID, such as a driver's license or passport;
- Admission letter;
- Silent, battery powered or solar powered calculator. No tape-producing calculators are allowed;
- Approved reference materials.

Step 5. Good luck on the exam!

It is best that you arrive at the examination site at least 30 minutes prior to your scheduled exam time on the day of testing.

It is an open book, timed test with 100 weighted questions and a 7-hour time limit. The exam is divided into two parts with 3.5 hours for each half. Thirty questions are Business and Law type questions and 70 are technical questions. It is all multiple-choice. A score of 70% is required to pass the exam. This exam covers the following subject areas:

Subject:

Regulations, Laws and Administrative Functions Section: 30 questions

Compliance with Laws

Compliance with Regulations

System Design: 55 questions

Installation: 25 questions

Equipment

Duct Systems

Flue Venting

Gas Piping and Tubing

Refrigerant Piping, Tubing and Accessories

Condensate Piping, Tubing and Accessories

Electrical Control Systems

Place System in Operation

Maintain and Repair System: 12 questions

General

Electrical