

## **5 Steps to Obtaining Your Arizona Commercial Fire Protection Contractor's License**

### **Step 1. Sign up for the exam.**

**Qualifications:** In order to qualify to take this exam, an applicant must have four years of verifiable experience in fire protection systems. Qualified candidates must take and pass the Arizona Business Management Exam and the L16 Exam.

The L16 Fire Protection Systems exam allows applicants to apply for the following licenses:

**L16 FIRE PROTECTION SYSTEMS (COMMERCIAL)** - Installation, alteration, and repair of fire protection systems using water, steam, gas or chemicals. Included is any required excavation, trenching, backfilling and grading, piping from structure, and connections to off premise water supply adjacent to property involving a fire protection system. Systems may include the following areas of work and related equipment: restaurant hood protection systems; fire pumps and drivers; pressure and storage tanks; all piping and valves; sprinkler heads and nozzles; and application of materials for the prevention of corrosion or freezing. Also included are air compressors, air receivers, bottled inert gases, pressurized chemicals, manifolds, pneumatic, hydraulic, or electrical controls, low voltage signaling systems, control piping, and the flushing and testing of systems.

**K16 FIRE PROTECTION SYSTEMS (DUAL)** - This classification allows the scope of work permitted by the commercial L16 Fire Protection Systems and the C16 Fire Protection Systems licenses.

**Registration:** The Arizona Registrar of Contractors has contracted with Thomson Prometric, LLC, to conduct the testing required for a contractor's license. There are several ways to register for your exam:

**ONLINE:** You may register and schedule your examination online at any time using Thomson Prometric's Internet Registration Service at [www.experioronline.com](http://www.experioronline.com).

**TELEPHONE:** If you prefer, you may call Thomson Prometric by telephone at 800.899.4089 between 6 a.m. and 7 p.m. (Mountain time) to register for your examination. Please have your Examination Registration Form and your MasterCard or Visa number available before you call.

**FAX:** You may also fax the Examination Registration form found in the Candidate Information Bulletin, to 800.347.9242. You must include your MasterCard or Visa information.

**MAIL:** If you desire to mail your payment, please mail the completed Examination Registration form with the appropriate fees to:

Thomson Prometric  
ATTN: Arizona Contractors  
1260 Energy Lane  
St. Paul, MN 55108

**Exam and License Fees:** The fee is \$63 for 1 exam, \$120 for 2 exams.

**Locations:** Tests are scheduled in Phoenix, Tempe, Flagstaff, Tucson, Goodyear and Casa Grande. When a sufficient number of testing applicants request to do so, test dates will be scheduled in areas near the Registrar of Contractors branch offices.

If you desire testing in an area other than Phoenix, Tempe, Flagstaff, Tucson, Goodyear or Casa Grande advise Thomson Prometric Assessments, LLC, indicating the approximate date and branch office that you prefer.

### **Step 2. Purchase the required books for your exam.**

To find out what documents and books the State of Arizona requires for this exam, follow this link to the list of documents and books on your state's exam page of our website: <http://www.constructionbook.com/contractor-license/arizona/index.asp>. You must purchase these documents and books in preparation for the exam and bring them with you on testing day for the open book portions of the exam.

### **Step 3. Start studying!**

To fully prepare for your exam it is best to thoroughly study the required documents and books, as well as any recommended studying materials. The amount of preparation time needed will be different for each individual. Be sure to allow yourself enough time to fully prepare for the exam.

### **Step 4. Follow the rules.**

You must bring your admission letter and have pictured identification, such as an Arizona driver's license, an identification card issued by the Dept. of Public Safety, or a passport. (Birth certificates, social security cards, hunting licenses, etc., will not be accepted.) **NO EXCEPTIONS WILL BE ALLOWED!**

You may also bring a silent, battery powered or solar powered calculator. No tape-producing calculators are allowed.

For open book examinations, the testing firm will supply the necessary books. You may not bring anything else into the testing room.

### **Step 5. Good luck on the exam!**

It is best that you arrive at the examination site at least 30 minutes prior to your scheduled exam time on the day of testing.

There are two parts to the examination. All qualifying parties must pass the business management examination. In addition, the qualifying party must, if required, pass a second test covering the specific trade for which you are applying.

The business management test contains questions on state and federal laws and questions on the management of construction projects and business and financial management.

All trade examinations consist of 80 multiple-choice questions. The commercial fire protection exam is made up of questions based on the following subject areas: Sprinkler Systems, Wet Chemical Systems, Dry Chemical Systems, Water Supply, Storage and Distribution, Code and General Knowledge, Flammable Storage and Commercial Kitchen Equipment. You will be provided with more details on the examination at the time of the test.

You are allowed 2 1/2 hours to complete the business management examination. The time allowed for each trade exam is 3 hours.