

5 Steps to Obtaining Your Alaska Residential Contractor's License

Step 1. Sign up for the exam.

Qualifications: There's quite a bit involved in getting a general contractor's license that lets you work on residential construction. First you must successfully complete the Alaska Craftsman Home Program (ACHP) or its equivalent, or a post-secondary course in Arctic engineering or its equivalent. You have to complete the course within two years before you apply for the license. ACHP is a private, nonprofit organization which holds workshops around the state. You can contact the ACHP at:

ACHP
900 West Fireweed Lane, Suite 201
Anchorage, AK 99503
(907) 258-2247 / (800) 699-9276 in Alaska
Fax: (907) 258-5352
<http://www.alaska.net/~achp/>

After completing the course, the next step is to get an Endorsement Application for Residential Construction from:

Department of Community and Economic Development
Division of Occupational Licensing
333 Willoughby Avenue, 9th Floor
P.O. Box 110806
Juneau, AK 99811-0806
(907) 465-3035
<http://www.dced.state.ak.us/occ/>

Registration: The Alaska Division of Occupational Licensing has contracted with Thomson Prometric to administer exams. To register, please contact Thomson Prometric via website, telephone, or mail:

Thomson Prometric
Attention: AK Residential Contractor Program
1260 Energy Lane
St. Paul, MN 55108
Phone: 800-280-3926
www.experioronline.com

Exam Fees: The fee for the exam is \$75.

Step 2. Purchase the required books for your exam.

To find out what documents and books the State of Alaska requires for this exam, follow this link to the list of documents and books on your state's exam page of our website: <http://www.constructionbook.com/contractor-license/alaska/index.asp>. You must purchase these documents and books in preparation for the exam and bring them with you on testing day for the open book portions of the exam.

Step 3. Start studying!

To fully prepare for your exam it is best to thoroughly study the required documents and books, as well as any recommended studying materials. The amount of preparation time needed will be different for each individual. Be sure to allow yourself enough time to fully prepare for the exam.

Step 4. Follow the rules.

Candidates should bring the following items to the examination:

- Admission Letter;
- Current, government-issued photo ID, such as a driver's license or passport;
- Silent, battery powered or solar powered calculator. No tape-producing calculators are allowed;
- Two sharpened No. 2 pencils;
- Approved reference materials.

Step 5. Good luck on the exam!

It is best that you arrive at the examination site at least 30 minutes prior to your scheduled exam time on the day of testing.

The **Residential Contractor Exam** is an open-book, multiple-choice test. The test covers the following subject areas:

<u>Subject Area</u>	<u>% of Questions</u>
Carpentry	19
Finishes	14
Concrete	11
Thermal & Moisture Protection	11
Masonry	9
Safety	7
Doors and Windows	6
Equipment and Tools	5
Metals	5
Sitework	5
Building Code and Inspection	4
General Plan Reading	4